



**NATIONAL UNION OF METALWORKERS OF SOUTH AFRICA  
WESTERN CAPE REGION**

**HARRY GWALA HOUSE  
61 – 65 Voortrekker Rd  
BELLVILLE  
7530**

**P O Box 416  
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7535**

**Tel: (021) 945 3540  
Fax: (021) 945 1808**

**Fionak@numsa.org.za**

**OFFICE OF THE REGIONAL SECRETARY**

**REGIONAL CAREERS**

<b>Advertisement Category</b>	<b>Internal and External</b>
<b>Status of Advertisement</b>	<b>Replacement</b>
<b>Status of Vacancy</b>	<b>Permanent</b>
<b>Location of Vacancy</b>	<b>Western Cape Region</b>
<b>Date of Advertisement</b>	<b>11<sup>th</sup> May 2026</b>

NUMSA hereby invites suitably qualified candidates  
to apply for the following position within its  
Western Cape Region:

**LOCAL ORGANISER – CAPE TOWN LOCAL**

**Purpose of Position:**

To recruit, organize and provide an effective service to members on all related matters.

**Inherent Requirements:**

- Grade 12 /Matric or equivalent qualification;
- Relevant qualifications and experience in the field;
- Knowledge and demonstrated interest in Trade Union movement, Bargaining Councils and CCMA;
- Knowledge of collective agreements within all NUMSA sectors;
- **Valid Driver's license with ownership of a roadworthy vehicle is a must;**
- Extensive Travel within the Region and working irregular unfixed hours which includes weekends and public holidays;

**Competencies:**

- Excellent written and verbal communication skills;
- Even-tempered coupled with good interpersonal skills;
- Be a self-motivated team-player who is able to work with minimal supervision;
- Ability to multitask, organize and plan effectively;
- Ability to manage time and resources effectively;
- Ability to demonstrate initiative;
- Conflict resolution and negotiation skills;
- Ability to recruit and negotiate effectively;

**Responsibilities:**

- Recruit and organize members into NUMSA
- Negotiate with employers on wages and working conditions of employment
- Prepare statements for cases in conjunction with regional legal department



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- Attend and report to Local Shopstewards Council meetings and on Local campaigns
- Prepare reports for and on relevant meetings
- Advise Shopstewards on and assist with labour matters
- Represent members at enquiries, Bargaining Councils and CCMA
- Assist with the running of education programs for Shopstewards and members
- Execute instructions given by Regional Secretary which includes building of SAFTU
- Building the local to its capacity of membership
- Recruitment for SRWP and participating in campaigns

**Closing date for applications: 18<sup>TH</sup> MAY 2026**

Applications may be submitted to the Regional Secretary at:

61-65 Voortrekker Road  
Bellville  
7530

**OR**

P.O Box 416  
7535

Email : [Fionak@numsa.org.za](mailto:Fionak@numsa.org.za)

**Applicants please note:**

NUMSA reserves the right not to make the appointment;

The interview process is guided by the principles and objectives of Employment Equity legislation;

Only shortlisted candidates shall be invited for an interview;

Shortlisted candidates shall be subjected to a competency/skills assessment;

If you are not contacted within **fourteen (14) days** of the closing date, kindly consider your application to be unsuccessful;

Applications from persons with disabilities are welcome;