



**NATIONAL UNION OF METALWORKERS OF SOUTH AFRICA  
MPUMALANGA REGION**

**BF Boshielo House  
Office 9  
10 Hofmeyer Strret  
WITBANK  
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**P.O Box 2822  
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Tel: (013) 656 6732/3  
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**REGIONAL CAREERS**

<b>Advertisement Category</b>	<b>Internal and External</b>
<b>Status of Advertisement</b>	<b>Limited duration contract</b>
<b>Status of Vacancy</b>	<b>Limited duration contract – 6 months</b>
<b>Location of Vacancy</b>	<b>Mpumalanga Local offices</b>
<b>Date of Advertisement</b>	<b>11<sup>TH</sup> MAY 2026</b>

NUMSA has the following vacancy within its Mpumalanga Region.

Suitably qualified candidates are hereby invited

to apply for the following position:

**LDC LOCAL ORGANISER – BOTSHABELO LOCAL**

**Purpose of Position:**

To recruit, organize and provide an effective service to members on all related matters.

**Inherent Requirements:**

- Grade 12 /Matric or equivalent qualification;
- Relevant qualifications and experience in the field;
- Knowledge and demonstrated interest in Trade Union movement, Bargaining Councils and CCMA;
- Knowledge of collective agreements within all NUMSA sectors;
- **Valid Driver's license with ownership of a roadworthy vehicle is a must;**
- Extensive Travel within the Region and working irregular unfixed hours which includes weekends and public holidays;

**Competencies:**

- Excellent written and verbal communication skills;
- Even-tempered coupled with good interpersonal skills;
- Be a self-motivated team-player who is able to work with minimal supervision;
- Ability to multitask, organize and plan effectively;
- Ability to manage time and resources effectively;
- Ability to demonstrate initiative;
- Conflict resolution and negotiation skills;
- Ability to recruit and negotiate effectively;

**Responsibilities:**

- Recruit and organize members into NUMSA
- Negotiate with employers on wages and working conditions of employment
- Prepare statements for cases in conjunction with regional legal department



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- Attend and report to Local Shopsteward Council meetings and on Local campaigns
- Prepare reports for and on relevant meetings
- Advise shopstewards on and assist with labour matters
- Represent members at enquiries, Bargaining Councils and CCMA
- Assist with the running of education programs for shopstewards and members
- Execute instructions given by Regional Secretary which includes building of SAFTU
- Building the local to its capacity of membership
- Recruitment for SRWP and participating in campaigns

**Closing date for applications: 18<sup>TH</sup> MAY 2026**

Applications may be submitted to Human Resources at:

NUMSA Head Office, 153 Lillian Ngoyi Street, Newtown,  
Johannesburg

**OR** P O Box 260483,  
Excom, 2001

Email: [niskalas@numsa.org.za](mailto:niskalas@numsa.org.za)

**Applicants please note:**

- NUMSA reserves the right not to make the appointment;
- The interview process is guided by the principles and objectives of Employment Equity legislation;
- Only shortlisted candidates shall be invited for an interview;
- Shortlisted candidates shall be subjected to a competency/skills assessment;
- If you are not contacted within **fourteen (14) days** of the closing date, kindly consider your application to be unsuccessful;
- Applications from persons with disabilities are welcome;